

Tender Enquiry No. PSS/PRO/40/23

Last Date of Receiving Tender Documents: 27-11-2023 (04:30 PM)

Last Date for Submission of Sealed Quotation: 28-11-2023 (11:00 AM)

Date of Opening of Tenders: 28-11-2023 (11:30 AM)

Bidding Documents PSSHMC MPLS Connectivity Services.

1 Financial proposals would be evaluated as follows:

- i) Incomplete bid shall stand rejected.
- ii) Minor oversight, clerical mistakes, other minor inconsistencies that do not alter the substances of the financial bid may be corrected by the Procuring Agency.

02. Contacting the Procuring Agency

2.1 No Bidder shall contact the Procuring Agency on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded.

2.2 Any effort by a Bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or Contract Award will result in the rejection of the Bidder's bid and subsequent black listing. Canvassing by any Bidder at any stage of the Tender evaluation is strictly prohibited.

03. Rejection of Bids

3.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.

3.2 The procuring agency shall upon request communicate to any bidder, the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds.

3.3 The procuring agency incurs no liability, solely by virtue of its invoking Clause 3.1 towards the bidders.

3.4 The bidders shall be promptly informed about the rejection of the bids, if any.

04. Re-Bidding

4.1 If the Procuring Agency rejects all bids in pursuant to ITB Clause 30, it may call for a re-bidding or if deems necessary and appropriate the Procuring Agency may seek any alternative methods of procurement.

4.2 The Procuring Agency before invitation for re-bidding shall assess the reasons for rejection and may revise specifications, evaluation criteria or any other condition for Bidders, as it may deem necessary.

05. Announcement of Evaluation Report

5.1 The Procuring Agency shall announce the results of bid evaluation of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement Contract.

Award of Contract

06. Acceptance of Bid and Award criteria

6.1 The Bidder with technically evaluated lowest financial bid, if not in conflict with any other law, rules, regulations or policy of the Government, shall be awarded the Contract, within the original or extended period of bid validity.

07 Limitations on Negotiations

7.1 Save as otherwise provided there shall be no negotiations with the bidder having submitted the lowest evaluated bid or with any other bidder: provided that the extent of the negotiation permissible shall be subject to the regulations issued by the PPRA.

08. Notification of Award

8.1 Prior to the expiration of the period of bid validity, the Procuring Agency shall notify the successful Bidder in writing by registered letter that its bid has been accepted.

8.2 The notification of Award shall constitute the formation of the Contract.

09. Signing of Contract

09.1 At the same time as the Procuring Agency notifies the successful Bidder that its bid has been accepted, the Procuring Agency shall send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the Parties.

09.2 Within ONE week of receipt of the Contract Form, both the successful Bidder and the Procuring Agency shall sign and date the Contract on the legal stamp paper. The Procuring Agency shall issue Purchase Order on the same date of signing of Contract. If the successful Bidder, after completion of all codal formalities shows inability to sign the Contract then their bid Security/ earnest money to the extent of proportionate percentage shall be forfeited and the firm shall be blacklisted minimum for two years for future participation. In such situation the Procuring Agency may make the Award to the next lowest evaluated Bidder or call for re-bidding.

10. Performance Guarantee

10.1 On the date of signing of the Contract, the successful Bidder shall furnish the Performance Guarantee/Security in accordance with the Special Conditions of Contract, in the Performance Guarantee/Security Form. The Performance Guarantee will be 05% of the contract amount. The performance security shall be deposited in the shape of deposit at call. (Pay Order/Bank Draft).

10.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 37 or ITB Clause 38.1 shall constitute sufficient grounds for the annulment of the Award, in which event the Procuring Agency may make the Award to the next lowest evaluated Bidder or call for re-bidding.

12.3 Bid Validity is 120 days.

12.5 Quoted prices should be in C&F and FOR Basis.

12.6 Bid Security. (2% of Estimated Price To be deposited with Tender)

Procurement Department
PSSHMC, Lahore

CHECK LIST

The provision of this checklist is essential prerequisite along with submission of tenders.

KNOCK OUT CLAUSES

Sr.No	Detail	Yes/No	Page #
1	Original receipt for purchase of tender.		
4	Acceptance of terms and condition, tender documents duly signed and stamped.		
5	Company profile including engineering and managerial capability.		
6	An affidavit on stamp paper of Rs.100/- submitting following clauses: i) that the firm is never blacklisted on any grounds whatsoever.		

AUTHORITY LETTER

M/s Punjab Social Security Health Managemnet
Company Lahore.

We M/s _____ representing
M/s _____
are/ have submitted quotation refer _____ dated _____ due
de for opeining on _____ at _____ hours.

We hereby authorize Mr. _____
(Name) (Designation)

To attend the public opening of the bids on our behalf. He has been further authorized to authenticate any
erased / fluided figure (s) of corrections, if any, in the bid.

SIGNATURE _____

STAMP _____

Punjab Social Security Health Management Company

30-E/III Model Town Lahore

INVITATION TO BID

OUR TENDER ENQUIRY NO. PSS/PRO/40/23

MPLS Connectivity Services

OPENING DATE 28.11.2023

1A). we enclose herewith one set of our Tender Enquiry for supply of subject noted item comprising of the following:-

- i). General Terms
- ii). Schedule of Requirement and Delivery
- iii). Technical Specifications
- iv). Bid Evaluation Criteria
- v). Price Sheet
- vi). Specimen of Bid Bond
- vii). Format of Authority Letter for attending Public opening of bids (to be provided by the bidders representatives to the bid opening committee at the time of public opening of technical as well as commercial bids).

1-B) The bids against this tender enquiry are invited on **single stage two envelopes system basis**. The bids shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the **“TECHNICAL PROPOSAL” and the “FINANCIAL PROPOSAL”**.

The Technical and Financial Proposals must include amongst others, the following documents:-

Technical Proposals

-Documents required vide clause 3

-Technical Literature

-Clause by Clause commentary on technical specifications (Compliance Sheet)

-Please arrange to submit one original technical proposal along with duplicate copy of the same, failing which your offer may not be considered for evaluation.

Financial Proposals

- Price Sheet (Appendix – E)
 - Bid Bond in original as stipulated at serial 8 pages 2 of General Term, must be conspicuously placed in separate envelope with Financial Proposal of the bids.
 - Professional Tax Clearance Certificate
 - Copy of Sales Tax Registration Certificate.
 - Copy of Income Tax Certificate.
- i). The envelope shall respectively be marked as **“TECHNICAL PROPOSAL”** and **“FINANCIAL PROPOSAL”** in bold and legible letters to avoid confusion and seal properly.
 - ii). Initially, only the envelope marked as **“TECHNICAL PROPOSAL”** shall be opened.
 - iii) The envelope marked as **“FINANCIAL PROPOSAL”** shall be retained in the custody of PSSHMC without being opened.
 - iv) PSSHMC shall evaluate the **“TECHNICAL PROPOSAL”** in accordance with the terms and conditions of the tender enquiry without reference to the price and will reject any proposal which do not conform to the specified requirements.
 - v) During the technical evaluation no amendments in the technical proposal shall be permitted. Therefore, bidders are required to submit their offers complete in all respects addressed to:-

**Dy. Manager (Procurement)
Punjab Social Security Lahore.**

- vi) After evaluation of the **“TECHNICAL PROPOSAL”** the company shall within the validity period, publicly open the financial proposals of the technically accepted bids only at a time, date and venue announced and communicated in advance to all technically acceptable bidders.
- vii) The **“FINANCIAL PROPOSAL”** of the bids found technically non responsive shall be returned un-opened to the respective bidders.

2.i) The original plus two copies each of **“TECHNICAL and “FINANCIAL PROPOSAL”** of

the bid must be enclosed in duplicate sealed cover. The inner and outer envelop must bear the word

MPLS CONNECTIVITY SERVICES and Tender Enquiry No. **PSS/PRO/40/23** due for closing on **27.11.2023 at 05:00 PM**, and forward to the Dy. Manager(Procurement), Punjab Social Security, 30-E/III Model Town, Lahore – Pakistan.

Bids/quotation will be received in this office on or before **28.11.2023 by 11:00 AM** and will be opened publicly on the dated at **28.11.2023 11:30 AM** at above mentioned address. In case of holiday(s) falling on the date of bids opening bids/quotation will be opened at the same time on the next working day. It will be the responsibility of the bidder to deliver the bids before the closing time. The Company does not take any responsibility, whatsoever, of collection of bids from any agency. Bids/Quotations received after the bids opening date and time will not be considered and will be returned.

- 2.ii) Bid Bond in original as stipulated at Sr.8 page 2 of General Terms, Appendix 'A', must be conspicuously placed in separate envelope with Financial Proposal of the bids. Reference of Bid Bond and the name of the Bank executing it must be indicated in the letter covering your technical bid without mentioning the amount of Bid Bond.
6. Your offer must remain open for a period of 120 days from the closing date of the tender.
7. If you have any doubts as to the meaning of any portion of the specifications or General Terms, you should when submitting your bid, set out in your covering letter, the interpretation upon which you rely.
8. We reserve the right either to cancel the Tender or to increase or decrease the quantities by 15% or cancel total quantity shown in the 'Commercial Term Sheet/Delivery Schedule' without assigning any reason, whatsoever. We also reserve the right to amend the closing date of this tender enquiry.
9. We also reserve the right to have items inspected by a third party at our own expense.
10. It must be indicated by the bidders in their offers/quotations that their quotation fully confirms to technical specifications and to the terms and conditions of the tender enquiry.
11. Clauses mentioned above will make part of the original Terms and Conditions of the contract and will supersede if found in contradiction with any clause mentioned at any other place in the tender enquiry.
13. Non-compliance of above terms and conditions may result in rejection of a bid.
14. Any attempt to obstruct competition by any means including formation of cartels will lead to rejection of your bid. Furthermore, this may also lead to delisting of your firm from list of approved/pre-qualified manufacturers of the tendered item.

Yours faithfully,

Punjab Social Security Health Management Company

APPENDIX -“B”

Note:

1. Please arrange to submit one original quotation along with duplicate copy of the same failing which your quotation may not be considered for evaluation.
2. Only manufacturer, authorized dealers and stockiest along with authority letter may participate in this tender.
3. Your offer should be Exclusive of all General Sales Tax and inclusive of transportation charges for delivery at our required site/store.
4. We reserve the right to increase / decrease the tender quantities or cancel this enquiry in whole or in part before tender opening should our requirement change in the meantime. After tender opening, the quantities may be increased / decreased by 15% of the tender quantities. However, decrease beyond 15% shall be subject to concurrence by the successful bidder.
5. We reserve the right to extend the opening date of the tender enquiry without assigning any reason.
7. We reserve the right to accept and/or reject any offer without assigning any reason whatsoever.
8. No bid will be accepted for a quantity lesser than that specified above. Any bid received for partial quantity will be rejected and not considered for evaluation.
9. Bidder must in their quotation write the prices quoted by them in figures as well as in words.
10. You are required to mention clearly the country of origin/make/brand of the equipment / material offered by you.
11. Any discount or alternate prices not read out at bid opening will not be considered during bid evaluation.
12. Please also provide break down of your quoted price indicating detail of taxes duties etc., separately included therein.
14. Please indicate clearly your reservations, if any, to the terms and conditions of the tender enquiry, on the quotation.
15. The contractors, suppliers and services rendering persons/firms are required to provide valid Professional Tax Certificate for the current financial year.
16. Please mention your National Tax Number on the invoices to be submitted for payment.
17. No bidder will be permitted to alter his bid after bids have been opened, but clarifications not altering the substance of the bid may be solicited and/or accepted. No bidder will be asked or required to alter the substance of his bid.

18. Conditional Offers/quotation will not be acceptable.
19. Offer for partial quantity will not be acceptable.
20. We require the delivery as per above mentioned schedule / period. You however, may quote your best delivery schedule / period.
21. Only brand new equipment/material will be accepted.
22. Please enclose all relevant leaflet/brochure along with your quotation.
23. As a result of evaluation / scrutiny of bid, if any clarification is sought by PSSHMC, bidders are required to adhere to the timeline specified by the PSSHMC. In case of non-compliance to the timeline, PSSHMC reserve the right to proceed further without any re-course.
24. Each Item will be evaluate separately

Description of Work

PSSHMC invites sealed quotations single stage two envelop procedure (i.e. technical and commercial separately) from the potential dealing firms for ***MULTI PROTOCOL LABEL SWITCHING (MPLS) Connectivity between PSSHMC Raiwind Hospital Manga Raiwind Road, Muzaffargarh Hospital & Head Office Model Town, Lahore and Internet connectivity at Data Center and Disaster Recovery Site*** conforming to requirements through open tender as per quantity mentioned in Scope of Work, financed under PSSHMC’s own resources on FCS basis (Delivery to Consignee’s Store PSSHMC).

1. MPLS Connectivity at 2 sites.

Bid Timings & Validity

Last Date for obtaining Tender Document:	
Submission of Bids on:	
Tender will be opened on:	

Tender shall remain valid for **120 days** after the opening date.

1. Interested eligible firms may obtain information from the office of:
Punjab Social Security Health Management Company
30-E/III Block, Model Town, Lahore.
Tel: 042-35865131-33
Website: www.psshmc.org

2. A complete set of bidding documents may be purchased by the eligible firms on the submission of a written application to the above address and upon payment of a non-refundable fee of Rs. 2000/-.
3. All bids must be accompanied by a Bid Security of not less than 2% of total Bid Price and must be delivered to the above office as per aforesaid time and date. Bids will be opened on the same day at time mentioned above in the presence of Bidders' representatives.
4. Sales tax registration is mandatory for issuance of tender documents. All rights are reserved by Chief Executive Officer PSSHMC. The bidders must quote for complete quantity mentioned in the tender document. Bid covering partial quantities will be rejected.

SCOPE OF WORK

PSSHMC WAN (L3 (any-to-any) MPLS-VPN (end-to-end)) Connectivity

1. Wide Area Network Connectivity at PSSHMC Raiwind & Muzaffargarh Hospitals and Head office at 30 E/III Model town, Lahore.

Wide Area Network Connectivity:

Secured MPLS-VPN L3 (End-to-End) (any-to-any), CIR Connectivity of PSSHMC Hospitals and Head Office. Any-to-Any means full mesh connectivity of PSSHMC sites.

MPLS-VPN

(End-to-End)

(any-to-any)

Sr. No	Customer Site	Service	Bandwidth	Monthly Recurring Charges without Tax (Rs.)	Annual Recurring Charges (Rs.) without Tax	Annual Recurring Charges (Rs.) with Tax
1	PSSHMC Raiwind Aggregation	MPLS	40Mbps			
2	PSSHMC Muzaffargarh	MPLS	25Mbps			
3	PSSHMC Model Town Lahore DR Site	MPLS	10Mbps			
1	PSSHMC Raiwind Aggregation	CIR Bandwidth	2Mbps			
2	PSSHMC Muzaffargarh	CIR Bandwidth	2Mbps			
3	PSSHMC Model Town Lahore	CIR Bandwidth	2Mbps			
Grand Total						
Grand Total Amount in Word						

The scope of WAN MPLS-VPN L3 (End-to-End) (any-to-any) connectivity includes the following:

1. The successful bidder shall be responsible to supply, install, test, integrate, operate & maintain all the hardware (**modems, converters and any other such hardware required to terminate the bandwidth**), allied accessories and software required for the WAN connectivity at all the locations for the entire duration of Contract at their own expense. **The maintenance and ownership of all such equipment will be bidder responsibility for contract period. The replacement of any faulty equipment provided by bidder will be the bidder's responsibility.** After the termination of the contract, hardware (bidder's equipment) utilized for the provision of service shall be the bidder's property.
2. The bidder equipment should be SNMP enabled devices. The service provider will configure all the WAN connectivity equipment (CPE). This includes the following at all the remote sites and core site SNMP,DHCP,DNS for CPE
3. Service provider will configure links in Full mesh topology with Data Centre & D.R Site.
4. The bidder must use the current IP addressing scheme for all sites.
5. The bidder should have state-of-art Network Management Center in Lahore for trouble shooting round the clock to ensure uninterrupted services.
6. The successful bidder ensures 98% MPLS-VPN connectivity for Data Center and Disaster Recovery site and 97% for all sites.
7. The bidder is required to send proactive Alerts through email and SMS to PSSHMC Network Team regarding Network outage for Data Center and Disaster Recovery Site.
8. The bidder shall prepare detailed implementation plan/schedule for carrying out L3 (any-to-any) MPLS-VPN (End-to-End) connectivity at all designated locations.
9. The bidder may conduct site survey at their own expense. PSSHMC will facilitate bidders by allowing them to visit sites.
10. The successful BIDDER shall nominate one technically competent person as project manager who will be single point of contact from the service provider's end during the implementation period. There will be one technical coordinator from PSSHMC side also who will coordinate with different units & offices during the implementation period.

Technical Evaluation Criteria

Sr#	RFP for Connectivity	Compliance
1	ISP should have valid Local Loop License. <i>(Documentary Proof Attached)</i>	
2	The ISP must have at least 20 years' experience of industry grade internet service Implementation / provision.	
3	ISP / Firm must provide its top 10 projects of connectivity service along with description / complete details.	
4	ISP/Firm must have NMS (Network Monitoring System) support by qualified & experienced engineers / Technical Team.	
5	The firm must have Tier 3 certified Data Centers facility available in different cities of Pakistan.	
6	The ISP/firm must provide a list of their clients with 100 or more offices are connected through MPLS VPNs.	
7	Firm should have multiple Tier-1 Uplink connectivity.	
8	The ISP/Firm will provide Dual Link Primary OFC and Secondary can be availability of any Media.	
9	The ISP/Firm should have valid LDI license.	

Parameters of Technical Evaluation

Sr #	Factors	Criteria	Max Score															
1	<u>Age of Company</u> (Age of firm will be determined from firm registration date with respective Company registration authority or with FBR). (For relevant experience). Evidence must be attached	2 marks for each year Less than 3 years = 0 marks	20															
2	Core Data Center location	Major Cities Otherwise = 0	10															
3	WAN Experience in number of Years, Bidder must attach work order for all completed projects Less than 3 projects = 0	5 projects 4 Projects 3 Projects	20 16 12															
4	Financial worth Total Annual revenue of last three years (2017-18, 2018-19 & 2019-20)	= > 150 Million 100-149 Million 50-99 Million	20 15 10															
5	Qualified staff position of the firm <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Sr. #</th> <th style="width: 15%;">Name</th> <th style="width: 20%;">Designation</th> <th style="width: 15%;">Total Experience</th> <th style="width: 45%;">Experience with present employer</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sr. #	Name	Designation	Total Experience	Experience with present employer											3 marks for each certified support Engineer working on company payroll for atleast one year (evidence must be attached) (Cisco/Juniper,)	15
Sr. #	Name	Designation	Total Experience	Experience with present employer														
6	Complaint logging procedure (Give details) Web based/Call Centre System etc.	Evidence must be attached.	5															
Total			90															
Bidder has to submit sufficient document to support their claims for marks.																		

Minimum (70 %) are required for the bidder to qualify for the bidding process.